



## State Relations Analyst

### Overview of Company

The Wholesale & Specialty Insurance Association (WSIA) is a member service association representing approximately 700 member firms dedicated to the wholesale insurance distribution system. WSIA provides support to member firms and their employees, including tens of thousands of individual surplus lines brokers, underwriters and insurance company professionals.

WSIA helps members build profitable business relationships with unparalleled networking opportunities, education programs, talent recruitment initiatives, legislative and regulatory advocacy and promotion of the value of the wholesale insurance distribution channel.

### Position Summary

WSIA is seeking a State Relations Analyst to serve a variety of roles within the association. Often called the “safety valve” of the insurance industry, surplus lines insurers fill the need for coverage in the marketplace by insuring risks that are declined by the standard insurance market. It’s the job of the WSIA government relations team to preserve this framework so that our members can continue to meet the needs of their customers. Candidates must be detail-oriented self-starters with an understanding of state legislative and regulatory processes, the ability to analyze complex insurance law and the ability to collect and analyze industry data.

### Key Responsibilities

- Track legislative and regulatory developments at the state and federal level through a variety of resources and work with staff to communicate changes and developments to WSIA membership. Will also monitor relevant NCOIL and NAIC activity. Utilize legal research and analysis to provide recommendations to Director of Government Relations and General Counsel/Policy Director.
- Collect and analyze industry data from a variety of sources to develop reports and policy analysis to use in service of the association’s goals.
- Utilize tracking resources to update existing compliance resources and website materials on a regular basis. Develop content for new and innovative resources on emerging topics as needed.
- Serve as staff support to WSIA Political Action Committee, providing quality control for FEC reports, data analysis to assist in development of fundraising strategy, and development of communications and marketing materials.
- Travel to 6-8 events per year to provide additional support to government affairs and events staff as necessary.

### Qualifications and Skills

- Bachelor’s degree required in public policy, political science, pre-law or another related field.
- Proficiency with Microsoft Excel or other spreadsheet application, experience with Microsoft Office suite, and excellent written and verbal communication skills.
- One to two years of experience with in a legislative or regulatory field, in legal research or public policy field.
- Knowledge of property and casualty or surplus lines insurance a plus.
- Successful candidates will demonstrate a passion for member service and a willingness to learn in a flexible/hybrid work environment.
- Preferably located in the Kansas City area but remote applicants will be considered.

To apply please send a cover letter and resume to [john@wsia.org](mailto:john@wsia.org).