



**Topic: Mentor/Mentee
Expectations & Goals**

OBJECTIVE:

Use this discussion guide in navigating dialogue during your first mentor/mentee meeting.

TOTAL TIME: ~30 MINUTES

Discussion Agenda: The following time standards have been set for this discussion:

Objective – 1 min

Discussing the Questionnaire – 29 min

MENTOR/MENTEE EXPECTATIONS & GOALS

A Discussion Guide for Mentors & Mentees

PREPPING FOR YOUR DISCUSSION

Both parties should record answers to the following **questionnaire**:

- Discuss your background and experience.
- What gives you the most satisfaction? Frustration?
- How do you like to spend your free time?
- Who do you admire the most or find the most interesting? Why?
- How do you use your skills on the job?
- Which skills do you want to develop?
- What is one thing your mentor/mentee partner can do to ensure a positive experience?

GOALS:

- Six months from now, how would you like to have grown because of this mentoring relationship?
- What are your personal and professional goals?

OBJECTIVE - 1 MIN

This discussion will help us understand how to best appreciate one another and set the course for what we want to accomplish.

DISCUSSING THE QUESTIONNAIRE – 29 MIN

Each person takes some time to present the answers to their questionnaire and the experiences they've had.

Ask follow-up questions and document your goals for the mentor/mentee relationship.

Thank each other for participating and set up time for your next discussion.