

# WSIA Meetings Accessibility Policy

WSIA is committed to making our meetings and events accessible to all attendees, and it is the policy of WSIA to hold meetings and other professional events where barriers of any type do not exclude people from attending or participating. WSIA's practices also follow the state laws where the meeting or event is to be held.

## Food Restrictions and Allergies

We ensure that WSIA events offer kosher, vegetarian, vegan, gluten-free, and dairy-free food options. Buffets will have menu label items clearly indicating ingredients and/or accommodations. Event attendees will be asked to include their food restrictions and specific allergies on their registration form.

## Personal Consideration Rooms

WSIA will make every effort to provide access to a secured location and a refrigerator to accommodate lactation needs or as a quiet space for prayer and mental well-being for those who attend WSIA's Underwriting Summit, Insurtech Conference, Annual Marketplace and/or U40 Annual Meeting. This space is not for private meetings, rooms are not staffed, and WSIA is not responsible for items left in the room.

## Meeting Room Setup

Specific requests will be made to WSIA-contracted hotels and meeting venues regarding adequate aisle space and cut-outs for wheelchair users in all meeting rooms and locations. Members who are presenting and/or require alternative arrangements (including a tabletop or Lavalier microphone) should notify WSIA education staff members regarding these needs.

## Accessibility at All Online Programs

Every effort will be made to provide closed captioning for all online programs.

For any members requiring reasonable accommodations not already being provided or listed above, WSIA will ensure its best efforts to provide such accommodations within one week of written notice prior to the event. Requests can be made by emailing the WSIA team at [registration@wsia.org](mailto:registration@wsia.org).